

Bedford Hills, New York
January 3, 2012

The Organizational Meeting of the Town Board of the Town of Bedford was held on January 3, 2012 at the Town Offices, 321 Bedford Road, Bedford Hills, New York. The meeting was called to order at 8:00 P.M. by Supervisor Roberts.

Present: Lee V. A. Roberts : Supervisor
Francis T. Corcoran : Councilman
Chris Burdick : Councilman
David Gabrielson : Councilman

Lisbeth Fumagalli : Town Clerk
Joel H. Sachs : Town Attorney
Jeffrey Osterman : Director of Planning
Steve Fraietta : Building Inspector
Harry Girdlestone : Sole Assessor
William Hayes : Chief of Police
Kevin Winn : Commissioner of Public Works
William Heidepriem : Superintendent of Recreation & Parks
Edward Ritter : Town Comptroller
Amy Pectol : Receiver of Taxes
Joan Gallagher : Director of Personnel

Absent: Peter Chryssos : Councilman

And three (3) residents/observers.

1. Designation of official newspaper.

On a motion by Mrs. Roberts, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

WHEREAS, The Bedford Pound Ridge Record Review has submitted a letter requesting designation as the Town of Bedford official newspaper,

NOW, THEREFORE, BE IT RESOLVED

THAT pursuant to Section 64, Subdivision 11 of Town Law, The Bedford Pound Ridge Record Review, a newspaper having general circulation and which has been entered as second class matter at Bedford Hills, New York is hereby designated as the official newspaper of the Town of Bedford for the calendar year of 2012.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

WHEREAS, The Bedford Pound Ridge Record Review has submitted a letter requesting designation as the Town of Bedford official newspaper,

NOW, THEREFORE, BE IT RESOLVED

THAT pursuant to Section 64, Subdivision 11 of Town Law, The Journal News, a newspaper having general circulation and which has been entered as second class matter at Bedford Hills, New York is hereby designated as the back-up newspaper of the Town of Bedford for the calendar year of 2012.

2. Town Board constituting an audit committee.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

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RESOLVED, that all members of the Town Board constitute an audit committee to audit bills and claims against the Town of Bedford prior to payment.

3. Membership in the Association of Towns:

A. Approve payment of dues.

On a motion by Mrs. Roberts, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED that the Town Board does hereby approve the continuation of the membership of the Town of Bedford in the Association of Towns and pay the annual membership dues in the amount of \$1,650.00 for the calendar year of 2012, said dues based upon the population of the Town of Bedford.

B. Authorization to Supervisor to vote on behalf of the Town.

On a motion by Mr. Gabrielson, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED, that the Town of Bedford is entitled to one vote on all questions arising at the Association of Towns – 2012 Annual Business Session to be held in New York City, February 19 to February 22, 2012 and Lee V. A. Roberts, Supervisor is hereby authorized to vote at the 2012 Annual Business Session on behalf of the Town of Bedford.

C. Appoint an alternate to vote.

On a motion by Mr. Gabrielson, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED that in the absence of Lee V. A. Roberts, Supervisor, any Town of Bedford Town Board member is hereby authorized as the alternate to vote at the Association of Towns – 2012 Annual Business Session for the Town of Bedford.

4. Authorize Supervisor to approve attendance of Town officials at seminars, etc., in accordance with 2012 Budget.

On a motion by Mr. Corcoran, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED, that the Supervisor is hereby authorized to approve attendance of members of the Town government who wish to attend seminars or workshops in connection with their employment and/or appointment and be reimbursed for actual and necessary documented expenses incurred by reason of such attendance thereat, with no overnight stays unless attendance is for a licensing class, as limited by the 2012 budget.

5. Finance – request the following actions:

A. Adoption of Investment Policy.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

WHEREAS, in order to comply with State Law it is necessary to annually review the Investment Policy the Town of Bedford adopted in 1994, and

WHEREAS, Mr. Ritter, Director of Finance advised that no changes are recommended for 2012,

NOW, THEREFORE, BE IT RESOLVED

THAT the Town Board does hereby approve the Town of Bedford Investment Policy for the calendar year 2012 as submitted by Edward J. Ritter, Town Comptroller, with the Supervisor designated as Chief Fiscal Officer.

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B. Authorize Supervisor to transact business with designation depositories and sign necessary paperwork.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED, that the following banks, as set forth be and they are designated, the depositories for the funds and accounts of the Town of Bedford for the period of January 1, 2012 through December 31, 2012:

JP Morgan Chase Bank

MBIA Class

Key Bank

TD Bank

Webster's

And,

BE IT FURTHER RESOLVED THAT the Supervisor, Deputy Supervisor and the Comptroller be authorized to transact business with the designated depositories.

C. Adoption of Transfer Policy.

On a motion by Mr. Burdick, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

WHEREAS, the Town's auditors, Bennett, Kielson, Storch, DeSantis, The Government Services Division of O'Connor Davies Munns & Dobbins, LLP, have proposed the Supervisor be authorized to approve transfers within the various funds in order to streamline the budgetary process, and

WHEREAS, the Supervisor prefers her approval of transfers between any particular budget lines in an amount not exceed \$5,000 quarterly, and

NOW, THEREFORE, BE IT RESOLVED

THAT for the fiscal year of 2012, the Town Board does hereby authorize the Supervisor to approve transfers between budget lines in an amount not to exceed \$5,000 quarterly, and

BE IT FURTHER RESOLVED

THAT transfers from Contingency and transfers in excess of \$5,000 quarterly are to be approved by the Town Board, and

BE IT FURTHER RESOLVED

THAT the Town Board does hereby authorize the Finance Department to make transfers within a Department code at the request of the Department Head.

D. Authorize payments prior to audit.

On a motion by Mr. Corcoran, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED, that the Supervisor be authorized to make payment in advance of audit to the City of New York, Westchester County, and the State of New York for fees and licenses and permits less than \$500.00 and further authorizes payment in advance of audit for utility bills, including electric, telephone, fuel, equipment leasing, water bills, permits, special summer events which programs are entirely funded by fees charged to participants, postage for the postage meter and payments made pursuant to Court Order, and

THAT all members of the Town Board constitute an audit committee to audit bills and claims against the Town of Bedford prior to payment and that the Finance Department liaison will review vouchers prior to disbursement and present to the Town Board for approval.

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E. Mileage reimbursement – 55.5 ¢

On a motion by Mr. Corcoran, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

WHEREAS, by memorandum dated December 27, 2011, Edward J. Ritter, Town Comptroller advised that the 2012 IRS rate for mileage will be 55.5 cents per mile,

NOW, THEREFORE, BE IT RESOLVED

THAT the Town Board does hereby approve the reimbursement for the business use of a car, to be the 2012 IRS reimbursement of 55.5 cents per mile.

F. Designation of Town Credit Cards.

On a motion by Mr. Corcoran, seconded by Mrs. Roberts, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED that the following credit card companies, as set forth, be designated for the Town of Bedford to accept payments from customers for purchases within the Town of Bedford for the period of January 1, 2012 to December 31, 2012:

Visa

MasterCard

American Express

6. Establishment of standard hours for positions within the Town of Bedford.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED that the Town Board does hereby approve the establishment of Standard Daily Hours for the following positions in the Town of Bedford, as per the memorandum dated December 28, 2011 from Joan Gallagher, Director of Personnel:

- 1) Standard Day of Eight (8) Hours: Auto Mechanic, Assistant Park Foreman, Assistant Road Maintenance Foreman, Assistant Water Maintenance Foreman, Cleaner, Heavy Motor Equipment Operator, Laborer, Lead Maintenance Mechanic (Repair), Lifeguard, Lifeguard Captain, Motor Equipment Operator, Parks Groundskeeper, Police Lieutenant, Park Foreman, Police Officer, Police Sergeant, Police Chief, Road Maintenance Foreman, Water Maintenance Foreperson, Water Maintenance Worker – Grade 1.
- 2) Standard Day of Seven (7) Hours: Administrative Assistant to the Supervisor, Animal Warden/Parking Enforcement Officer, Assessment/Tax Aide, Assessor, Assistant Building Inspector, Assistant Superintendent of Recreation, Building Inspector, Code Enforcement Officer, Commissioner of DPW, Community Service Worker, Confidential Secretary to the Supervisor, Court Clerk, Data Entry Operator, Deputy Commissioner of DPW, Deputy Town Clerk, Director of Planning, Building and Related Services, Fire Inspector, Intermediate Clerk, Office Assistant – Automated Systems, Parking Enforcement Officer, Police Dispatcher, Recreation Supervisor, Senior Bookkeeper, Secretary – Planning Board, Superintendent of Recreation, Senior Account Clerk, Senior Office Assistant – Automated Systems, Senior Office Assistant – Police Dept., Senior Office Assistant – Recreation, Senior Office Assistant – Office Manager, Senior Recreation Leader, Receiver of Taxes, Town Clerk, Town Comptroller, Town Supervisor.
- 3) Standard Day of Six (6) Hours: Councilman, Member – Planning Board, Member – Wetlands Control Commission, Member – Zoning Board of Appeals, Recreation Assistant, Recreation Attendant, School Crossing Guard, Town Justice.

7. Determine date for 1st Regular Town Board meeting in November 2012.

On a motion by Mr. Corcoran, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

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RESOLVED that the Town Board does hereby reschedule the first meeting for the month of November 2012 from Tuesday, November 6, 2012, which is Election Day, to Wednesday, November 7, 2012 to be held at the Town House, 321 Bedford Road, Bedford Hills.

8. 2012 Fee Schedule.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick

Nays: None

Absent: Chryssos

RESOLVED that the Town of Bedford does hereby adopt the fee schedule for 2012 as follows:

ALARMS – Annual Fees

\$25 Annual Fee: Police or Fire \$50 Renewal Fee: if renewed 60+ days after expiration
POLICE: per year: \$0/1st False Alarm ~ \$100/2nd False Alarm ~ \$200/3rd & Add'l False Alarm
FIRE: per year: \$0/1st False Alarm ~ \$100/2nd False Alarm ~ \$200/3rd & Add'l False Alarm
\$250 and/or 15 days Imprisonment for Failure to Pay Fees

BUILDING/ZONING DEPARTMENT FEES

\$75 Non-Refundable Application Fee {to be paid at time of submission}
\$12/\$1000 Building Permit Fee/Cost of Construction (+ Applic & Comp Fees)
\$100 Annual Renewal Fee {after 18 mo.} 0 - \$25,000
Variable Annual Renewal Fee {after 18 mo.} >\$25,000 = 1/2 cost of org bldg permit fee not to exceed \$5000
\$500 Temporary Certificate of Compliance {six month term}
\$100 Certificate of Compliance or Certificate of Occupancy

\$25 Certified Copy of CC or CO
\$50 Boiler
\$50 Gas Certificate {Plumbing}
\$50 Hot Water Heater
\$200 Blasting Permit
\$200 Fire Sprinkler Installation
\$25 Fire Inspection
\$75 Plumbing Permit Fee for 0-8 fixtures / \$7 per fixture additional

Electrical Permit:

\$50 New 1-Family Residence
\$100 New 2-Family Residence
\$50 Residential Addition/Alteration
\$50 Pool
\$150 New Commercial Building
\$150 Commercial Addition/Renovation
\$50 Low Voltage
\$50 Service Upgrade
\$50 Generator

Fence Permit: \$100 - R 1/4A to R1A; \$200 - above R2A or Commercial

Various Permits/Fees:

Variable Generator (+ \$12 per \$1000/generator cost + Applic & Compliance Fee)
\$500 Legalization: Add'l Fee for Sheds Already Built
\$1,000 Legalization: Add'l Fee for All Other Already Built Structures
\$50 Tree Removal Permit: 1 to 10 trees (+ \$5 per tree >10 trees)
\$50 Sign Permit, First 10 Sq Feet {+ \$3 per additional sq foot}
\$500 Penalty for Occupying/Using New Residence/Commercial Bldg w/o Certificate of Compliance

\$80 Wood Burning Stove (+Applic & Compliance Fees)
\$50 Landlord Registry
\$75 Oil Tank Install/Removal/Abandonment
\$5 Copy - Architectural Plan
\$150 Christmas Tree Sales Permit
\$400 Christmas Tree Sales Site Restoration Deposit
\$350 Zoning Application Fee
\$350 Zoning Special Permit Fee
\$550 Zoning Application Fee - Commercial
\$100 Going Out of Business Sale
\$500 Violation of Stop Work Order

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DEPARTMENT OF PUBLIC WORKS

- \$300 Street Opening Permit w/\$1200 Security Deposit
- \$300 Construction in Town Right of Way w/\$1200 Security Deposit
- \$300 Tree Removal/Landscaping in Town Right of Way w/\$1200 Security Deposit
- \$300 Driveway Opening Permit w/\$1200 Security Deposit
- \$300 Sidewalk Opening w/\$1200 Security Deposit
- \$300 Connection to Town Storm Drain or Catch Basin w/\$1200 Security Deposit
- \$150 Street & Sidewalk Obstruction w/\$1200 Security Deposit {7 Days/+ \$20 per day thereafter}
- \$180 Administrative Fee for not using Town of Bedford DPW Applications
- \$2500 Restoration Fee for performance of non-emergency work in Town Right of Way within 5 years or paving and/or construction by the Town of Bedford
- \$1500 Restoration Fee for performance of emergency work in Town Right of Way within 5 years or paving and/or construction by the Town of Bedford

FILMING

<u>Private Property</u>	<u>Public Property</u>	
\$0	\$0	Student
\$50	\$100	Public Service Teaching, Not-for-Profit
\$1,250	\$2,500	Agency Advertising
\$2,500	\$5,000	Full Length Feature Film
\$250		For 4 hour period or part thereof for Police Services

FINANCE

- \$35 Returned check fee
- \$35 Stop payment fee

PARKING

- \$6 Daily Parking Permit at Train Station Parking Lots
- \$6 16 Hour Meter Parking - Train Station Parking Lots 1, 3, 4, 7 & 8
- \$7 24 Hour Meter Parking - Train Station Parking Lots 3, 7 & 8
- \$310 Annual Business Parking Permit Parking Lots 2, 3, 5, 8, 9 & RR effective 7/1/11 - 6/30/12
- \$475 Annual Business Parking Permit Parking Lot 1 effective 7/1/11 – 6/30/12
- \$475 Annual Resident Parking Permit effective 7/1/11 – 6/30/12
- \$1250 Annual Non-Resident Parking Permit effective 7/1/11 – 6/30/12
- \$10 Change to Parking Permit or Replacement for Lost Permit

PLANNING BOARD

- \$500 Preliminary Subdivision +\$150 per Lot
- \$500 Final Subdivision + \$150 per Lot
- \$500 Waiver of Site Plan
- \$1,000 Waiver of Subdivision Lot Line Adjustment
- \$10,000/Lot Recreation Fee-Single family in lieu of Recreation land shown on subdivision plots
- \$350/effic. Recreation Fee -Multi family in lieu of Recreation land shown on subdivision plots
- \$500/1 Bdrm “
- \$650/2 Bdrm “
- \$800/3 Bdrm “
- \$1000/4+Bdrm “
- \$500 Preliminary Site Plan +\$25 per parking space
- \$200 Final Site Plan +\$25 per parking space
- \$3 Linear Ft Town Engineer Road Inspection
- \$300 Special Use Permit
- \$200 Special Use Permit Accessory Apartments & Cottages
- 1.5% site construction costs as determined by Town - Site Compliance
- \$100 + \$250 per 10,000 sq ft disturbed steep slope or portion there of >1000 sq ft-Steep Slope Permit

POLICE

- \$10/Police Accident Report
- \$25/CD – each
- \$50/Video Recording – per cassette
- \$25/Police Escort Permit

RECREATION & PARKS

➤ **RENTAL OF BEDFORD HILLS COMMUNITY HOUSE**

- \$420/6 hrs Main Auditorium w/Kitchen& Lounge +\$250 Refundable Deposit upon custodial approval
- \$55/hour Lower Level Activity Rm "Legion Room" +\$100 Refundable Deposit upon custodial approval
- \$35/hour Main Level “Board Room”
- \$35/hour Main Level "Lounge"
- \$35/hour Main Level “Sun Room”
- \$10/hour Community Group use rate – determination by Recreation Superintendent or Town Board
- \$100/Month Bedford Community Theatre Office Space

* \$1M General Liability Insurance required naming Town as an additional insured

➤ **SWIMMING POOL PASS**

	Discounted Rate	Regular Rate
	3/19 thru 5/11	Starting 5/12
Family	\$286	\$330
Adult	\$140	\$162
Child	\$50	\$62
Senior 60+	\$43	\$43
Child Care Provider	\$313	\$330
Adult Pay Tag +\$8 daily	\$77	\$77
School District Non-Residents		\$1025
Guest: \$8/Adult ~ \$5/Child	Replacement Lost Card ~ \$15	

➤ **SUMMER CAMPS**

Day Camps		Discounted Rate	Regular Rate
		3/19 thru 5/11	Starting 5/12
1st Child	Full Session	\$420	\$640
Each Add'l Child	Full Session	\$345	\$530
1st Child	Session 1 or 2	\$350	\$535
Each Add'l Child	Session 1 or 2	\$285	\$440
Tiny Tots			
1st Child	Full Session	\$340	\$530
Each Add'l Child	Full Session	\$285	\$440
1st Child	Session 1 or 2	\$290	\$445
Each Add'l Child	Session 1 or 2	\$240	\$375
Teen Travel Camp		\$975	

➤ **Park Facility Use**

Resident Sponsored {4 hour limit} - \$100 Deposit			
# Participants	Rate	# Participants	Rate
Up to 25	\$30	76 – 100	\$105
26 – 50	\$55	101 – 150	\$155
51 – 75	\$80	151 +	\$205
Bedford Business - Bedford Resident Sponsored {4 hour limit} - \$200 Deposit			
Up to 100	\$160	101 – 200	\$260
Out of Town Business - Bedford Resident Sponsored {4 hour limit} - \$200 Deposit			
Up to 100	\$320	101 - 200	\$520
Group Use Clinic Camps Sponsored or Co-Sponsored by Recreation Dept = 10% per Participant Fee			
Group Use Clinic Camps – Private = 20% per Participant Fee			
Group Use Pool Rental – 4 Hours - \$450			

TAX RECEIVER

\$5 Memo Bill Fee

TOWN CLERK

➤ **FEES**

- \$5.50 Aquifer Map
- Varies Bid Specs Deposit
- \$1000 Burial plot
- \$5 Cassette Tapes
- \$1.50 Commemorative History
- Varies Dog Control
- \$10 Duplicate Birth Certificate
- \$10 Duplicate Death Certificate
- \$10 Duplicate Marriage Certificate
- \$5 Election District Map
- \$25 Genealogical Services
- \$5 NRI Maps 1-8
- Varies Per Vol. Historical Volume 1 thru 9
- \$.25 Photocopies
- \$25 Senior Refuse Coupon/Book of 5
- \$10 Subdivision Regs - Chapter 107
- \$7 Supervisors of Bedford {Book}
- \$10 Tax Grid Maps
- \$20 Town Development Plan
- \$10 Town Official Map
- \$5 Town Pin/Mug
- \$10 Zoning Map
- \$15 Zoning Ordinance

➤ **LICENSES/PERMITS/PROCEEDS:**

- \$25 Bell Jar Permits
- \$300 Cabaret License
- \$25 Games of Chance Permit each Occasion
- \$40 Marriage License
- \$250 Refuse/Carting Company Permit
- \$75 Solicitor/Peddling fee per person – plus processing costs
- \$100 Solicitor/Peddling fee per vehicle – plus processing costs
- \$125 Taxi Cab License – per car

➤ **Dog License and Fees:**

Canine Commons Dog Park - follows

Calendar Year

- | | |
|-----------------------------|--|
| \$20 Spayed or Neutered Dog | \$40 1 st Dog |
| \$25 Un-Spayed/Neutered Dog | \$20 2 nd Dog |
| \$3 Replacement Tag | \$15 each 3 rd and > Dog |
| \$30 Kennel Charge- Per Day | \$10 Daily Guest Pass |
| \$32 Dog Impoundment Fee | \$100 Non-Resident Pass (50 passes 1 st come) |
| .50 Dog Adoption Fee | |

➤ **FISHING LICENSES**

<u>Resident</u>	<u>Non-Resident</u>
\$29 Season	\$70 Season
\$5 Senior >70	Senior - N/A
\$15 7-Day	\$35 7-Day
\$5 1-Day	\$15 1-Day

➤ **HUNTING/TRAPPING LICENSES**

- Hunting - Varies with privileges
- Trapping: \$21 Resident
- Trapping: \$6 Jr. Resident
- \$310 Non-Resident

WATER DEPARTMENT

DISTRICTS				
The Farms	Old Post Road	Consolidated	Cedar Downs	
\$21.55	\$26.08	\$45.26	\$51.72	0-10,000 Gallons
\$2.20	\$2.66	\$4.62	\$5.28	per 1000 Gallons-Next 10,000 Gallons or Part
\$2.55	\$3.09	\$5.36	\$6.12	per 1000 Gallons-Next 10,000 Gallons or Part
\$2.90	\$3.51	\$6.09	\$6.96	per 1000 Gallons - Above 30,000 Gallons

Inside	Outside	Tap	Inside	Outside	TAP
\$600	\$660	1"	\$2500	\$2750	8" x 6"
\$900	\$990	1 1/2"	\$2600	\$2860	8" x 8"
\$1100	\$1210	2"	\$2700	\$2970	10" x 6"
\$2000	\$2200	4" x 6"	\$2800	\$3080	10" x 8"
\$2350	\$2585	4" x 8"	\$2900	\$3190	12" x 6"
\$2200	\$2420	6" x 6"	\$3000	\$3300	12" x 8"

SPRINKLER

- \$90 Level 1 Flat Rate, Up to 2" line – Yearly
- \$150 Level 6 Flat Rate, Up to 6" line – Yearly
- \$250 Level 8 Flat Rate, Up to 8" line – Yearly
- \$35 Frozen Meter
- Market Value for Damaged/Un-repairable Meter

WETLANDS CONTROL COMMISSION

- \$150 Administrative Permit
- \$200 Full Permit – Single Lot Project
- \$200 Full Permit – Multi-Lot Projects +\$25/each additional lot or \$50/each acre of affected Wetland {whichever is higher}

- 9. Consider authorization for Supervisor to enter into agreements with Contractors, Consultants, etc.
 - A. Business Automated System (BAS Clerk System)

On a motion by Mr. Burdick, seconded by Mr. Gabrielson, the following resolution was ADOPTED

- Ayes: Roberts, Corcoran, Gabrielson, Burdick
- Nays: None
- Absent: Chryssos

RESOLVED that the Town Board does hereby authorize the Supervisor to enter into an agreement with Business Automation Services, Inc., 636 Plank Road, Suite 207, Clifton Park, New York 12065 for the annual software support/maintenance of the BAS Licensing System and Minutes Indexing System in the Town Clerk’s Office at an annual cost of \$1,465.00.

- B. Carl Anderson (Court Stenographer).

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

- Ayes: Roberts, Corcoran, Gabrielson, Burdick
- Nays: None
- Absent: Chryssos

RESOLVED that the Town Board accept the proposal from Carl Anderson, Court Reporter, P.O. Box 500, Bedford, New York 10506 for services as a Court Stenographer as submitted for the year 2012 as follows:

Half Day Rate (3 ½ Hours)	\$285.00
Full Day Rate	\$535.00
Evenings (2 ½ Hours)	\$245.00

Evenings (3 ½ Hours) \$290.00

C. Environmental Planning and Management.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED, that the Town Board does hereby renew the agreement as submitted by, A. Stacey Gogos, President of Environmental Planning & Management, Inc., to provide environmental services to the Town of Bedford for 2012 as follows:

<u>Name</u>	<u>Title</u>	<u>Rate/Hour</u>
A. Stacey Gogos	Sr. Engineer	\$120.00
R. Hart/E. White	Sr. Project Manager	\$110.00
J. Rutledge/D. Frank	Project Scientist/Eng.	\$ 70.00
A. Risvi/T. Tomkins	Staff Scientist	\$ 60.00
A. Recaldo/M. Horton	Architect/CAD	\$ 68.00

D. Evans Associates (Wetlands, Environmental Services).

On a motion by Mr. Corcoran, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED, that the Town Board does hereby renew the agreement dated December 30, 2011 as submitted by, Elizabeth H. Evans, of Evans Associates Environmental Consulting, Inc. for Environmental Consulting Services to the Bedford Wetlands Control Commission for the calendar year of 2012 for an annual figure of 60 hours of consulting time at the rate of \$125.00 per hour for an annual cost of \$7,500.00. In addition, if Ms. Evans is called as an expert witness for the Town of Bedford, the fee is \$125.00 per hour, with a minimum half-day fee of \$500.00, and should additional time be required by the Wetlands Control Commission or any other agency of the Town, the fee is \$125.00 per hour.

E. Hahn Engineering.

On a motion by Mr. Burdick, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby authorize the Supervisor to execute the 2012 agreement between the Town of Bedford and Hahn Engineering, Putnam Business Park, 1689 Route 22, Brewster, New York 10509, to provide engineering services to the Town of Bedford as specified in the agreement, effective January 1, 2012 to expire December 31, 2012, compensation as follows plus an overhead and profit factor of 1.5:

Salary Schedule

	<u>Salary Rate for 2012 Pass Through Salary \$/Hour</u>	<u>Salary Rate for Town Work - 2012</u>
Principal (Hahn)	\$73.50	\$70.00
Project Manager (Annunziata)	\$63.00	\$60.00
Project Manager (Pommer)	\$50.00	\$48.00
Engineer (Hahn)	\$36.00	\$34.00
Chief Designer (Shimizu)	\$45.50	\$43.00
Inspector/AutoCAD (Malcos)	\$35.00	\$34.00
Technician/Inspector (Volpicelli)	\$37.00	\$35.00
Technician/Inspector (Angelo)	\$31.50	\$30.00
Technician/Inspector (Castellana)	\$40.00	\$38.00

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F. H. Stanley Johnson & Co. (Tax Maps).

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: Chryssos

RESOLVED, that the Town Board does hereby renew the agreement as submitted by, Robert S. Johnson, President of H. Stanley Johnson and Company, P.C., Land Surveyors for professional services to the Town of Bedford for the calendar year of 2012 as follows:

Revise and update tax maps of the Town of Bedford with centroids. Professional services for the above will be billed at \$85.00 per hour.

G. John Milnes Baker.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: Chryssos

RESOLVED that the Town Board does hereby approve the agreement between the Town of Bedford and John Milnes Baker, AIA, 76 Spooner Hill Road, South Kent, Connecticut for consulting services to the Bedford Historic Building Preservation Commission at a rate of \$300 per meeting or site visit, with billing not to exceed \$3,000.00 for the calendar year 2012.

H. Keane & Beane, P.C.

On a motion by Mr. Corcoran, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: Chryssos

RESOLVED, that the Town Board does hereby renew the agreement as submitted by Joel H. Sachs, Esq. of Keane & Beane, P.C., 445 Hamilton Avenue, White Plains, New York 10601 to the position of Town Counsel to provide legal services for the Town of Bedford for the calendar year 2012, for a monthly fee of \$8,800.00. In the event of litigation or legal counsel is required to attend a meeting of the Planning Board, Zoning Board of Appeals or Wetlands Control Commission, that time will be billed at the hourly rate of \$240.00 for a partner (non-retainer) and \$210.00 for an associate (non-retainer).

I. KVS

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
 Nays: None
 Absent: Chryssos

RESOLVED that the Town Board does hereby approve the 2012 rates for KVS, for the third year of the three (3) year contract.

			2010	2011	2012
KVS - 9/1/11-8/31/12	General Ledger	Enterprise	\$ 960.00	\$ 960.00	\$ 960.00
	GL-PR Upload	Enterprise	\$ 225.00	\$ 225.00	\$ 225.00
	Budget Preparation	Enterprise	\$ 540.00	\$ 540.00	\$ 540.00
	Accounts Payable	Enterprise	\$ 630.00	\$ 630.00	\$ 630.00
	Purchase Order	Enterprise	\$ 615.00	\$ 615.00	\$ 615.00
	Acucobol Runtime		\$ 86.00	\$ 86.00	\$ 86.00
	Requisition	Enterprise	\$ 696.00	\$ 696.00	\$ 696.00
	Payroll/Personnel	Version 6	\$ 525.00	\$ 525.00	\$ 525.00
	Payroll Projection	Version 6	\$ 270.00	\$ 270.00	\$ 270.00
	Position Control	Version 6	\$ 165.00	\$ 165.00	\$ 165.00

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Attendance	Version 6	\$ 255.00	\$ 255.00	\$ 255.00
Annual Telephone Hotline Support	9/1/11-8/31/12	\$ 1,580.00	\$ 1,580.00	\$ 1,580.00
Annual Oracle Sftware Subscription Service	5/31/11-5/30/12	\$ 594.00	\$ 594.00	\$ 594.00

J. North East Westchester Special Recreation, Inc.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby authorize the Supervisor to sign the 2012 interagency renewal for North East Westchester Special Recreation at a cost to the Town of \$16,400.91, as per the memorandum dated December 23, 2011 from William F. Heidepriem, Superintendent of Recreation and Parks.

K. Northwind Kennels.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby approve and authorizes the Supervisor to sign the contract between the Town of Bedford and Northwind Kennel for the sheltering of stray dogs and cats picked up in the Town of Bedford at a cost of \$16.00 per day per animal, plus the cost of veterinary care if necessary for a one (1) year term, January 1, 2012 to December 31, 2012.

L. Precise Translations (Court Interpreter).

On a motion by Mr. Burdick, seconded by Mrs. Roberts, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board accept the proposal dated September 21, 2011, from Annette Purdy of Precise Translations for the services during calendar year 2012 of Spanish Interpreters in the amount of \$165.00 for the first three (3) hours and \$85.00 for additional time for Spanish interpreters, with Jury Trials being \$250 per day (9:30am to 4:30 pm) with trials after 4:30 pm billed at \$160.00 per hour and if interpreters of other languages are necessary, the rate will be \$225.00 for the first three (3) hours and may vary, depending upon the language and availability of the particular interpreter, with billing for Jury trials to be \$350.00 per day for other languages.

M. Spring Hill Kennels.

On a motion by Mrs. Roberts, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED, that the Supervisor is authorized to sign the agreement between Spring Hill Kennels, 171 Bedford Road, Katonah, New York 10536, Hank and Mary Tschorn, proprietors, and the Town of Bedford for the Town of Bedford's dog impounding facility as follows: \$200.00 per month rental and \$30.00 per dog per twenty four (24) hour boarding period, for the calendar year 2012.

N. Stellaris.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

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Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED, that the Town Board authorizes payment to Stellaris Health Network, One North Greenwich Road, Armonk, New York 10504 to provide advanced lifesaving services with the “ paramedic fly car” system to the Town of Bedford, at an annual cost of \$309,715.00 for 2012.

O. Sullivan Data Management.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby approve the contract with Sullivan Data Management, 2226 Mohansic Avenue, Yorktown Heights, New York 10598 in the amount of \$49,580.00 to provide IT Consulting to the Town of Bedford for period January 20, 2012 to January 19, 2013.

10. Appointments:

A. Commissioner of Public Works.

On a motion by Mrs. Roberts, seconded by Mr. Gabrielson, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby reappoint Kevin Winn to the position of Commissioner of Public Works for a two (2) year term from January 1, 2012 to December 31, 2013.

B. Confidential Secretary to the Supervisor.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby confirm the appointment of Marcy Marchiano to the position of Confidential Secretary to the Supervisor for a two (2) year term from January 1, 2012 to December 31, 2013.

C. Deputy Supervisor.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby confirm the appointment of Councilman Peter Chryssos to the position of Deputy Supervisor for the Town of Bedford for a two (2) year term, from January 1, 2012 to December 31, 2013.

D. Illegal Discharge Officer.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

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RESOLVED, that the Town Board does hereby appoint Kevin Winn, to the position of Illegal Discharge Officer for a two (2) year term, January 1, 2012 to December 31, 2013.

E. Receiver of Taxes.

On a motion by Mrs. Roberts, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby reappoint Amy M. Pectol to the position of Receiver of Taxes for a two (2) year term, from January 1, 2012 to December 31, 2013.

F. Town Attorney.

On a motion by Mrs. Roberts, seconded by Mr. Burdick, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby reappoint, Keane & Beane, P.C. as the Town Attorney for the Town of Bedford for the term January 1, 2012 to December 31, 2012.

G. Town Historian.

On a motion by Mr. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED that the Town Board does hereby reappoint John Stockbridge as Town Historian for a two (2) year term, January 1, 2012 to December 31, 2013.

H. Town Engineer and Stormwater Management Officer.

On a motion by Mrs. Burdick, seconded by Mr. Corcoran, the following resolution was ADOPTED

Ayes: Roberts, Corcoran, Gabrielson, Burdick
Nays: None
Absent: Chryssos

RESOLVED, that the Town Board does hereby appoint James J. Hahn, of Hahn Engineering, Putnam Business Park, 1689 Route 22, Brewster, New York 10509, to the position of Town Engineer and Stormwater Management Officer for a two (2) year term, said term to expire December 31, 2013.

There being no further discussion the Organizational Meeting was adjourned at 8:42 pm.

Lisbeth Fumagalli, Town Clerk