

MEMORANDUM

TO: Bedford Town Board  
FROM: Jeffrey Osterman, Director of Planning, Alberto Ciraco, Building Inspector  
DATE: March 30, 2017  
SUBJECT: Proposed Building Permit Fees for Historic District Properties

The Town Board has discussed a reduction of building permit fees when the building project receives the approval of the following Town agencies:

1. Bedford Village Historic District Review Commission
2. Katonah Historic District Advisory Commission
3. Bedford Historic Building Preservation Commission

A 50% reduction of the normal building permit fee would be granted for construction work on any building if at least 20% of the construction receives the approval of one of these three agencies. This reduction would apply only when a building permit and an historic approval are granted. Construction cost estimates would be based on an affidavit by the project architect or engineer. The reduction would be in the form of a rebate released after the issuance of a Certificate of Occupancy by the Building Inspector.

We propose that the Fee Schedule be amended by adding the following language to the basic building permit fee of \$14 per \$1000 of construction costs:

“50% reduction after the granting of a C/O where at least 20% of the total construction cost is for historic renovation approved by the Bedford Village Historic District Review Commission, Katonah Historic District Advisory Commission, or Bedford Historic Building Preservation Commission.”