

**TOWN OF BEDFORD  
OFFICE OF THE SUPERVISOR**

**Chris Burdick**  
Supervisor  
**Lee V. A. Roberts**  
Deputy Supervisor  
**Bea Rhodes**  
Confidential Secretary to the Supervisor



**TOWN BOARD**  
**Don B. Scott**  
**MaryAnn Carr**

June 27, 2017

***IMPORTANT MEETING AFFECTING YOUR PROPERTY***

**Re: Bedford Hills-Katonah Business Sewer District Project**

Dear Property Owner:

I am delighted to report that the sewer project is moving ahead expeditiously. Your help and cooperation is vital to the success of the project and our ability to bring it quickly to fruition. Please join us in a meeting at 8:30 AM on July 13, 2017 at the Katonah Village Library in the main meeting room on the lower level.

The Town has retained Woodard & Curran, an engineering consulting company with a local office in White Plains, to design the sewer system. They will lead the meeting to discuss such points as placement of your new sewer service connection; disconnecting and “decommissioning” your existing septic system; costs for which you will be responsible and how to determine them; and project timelines. Over the summer you may be observing drilling and soil testing throughout the area, within the Town roadways and rights-of-way. Utility paint markings and stakes will be placed in certain locations, please do not remove them. Other work, including surveying, will follow as the design progresses so you may see other crews working in the area periodically over the next few months.

Additionally, we ask that you complete the enclosed *Sewer Service Information Form*. Please return it to Woodard & Curran at 709 Westchester Avenue, Suite L2, White Plains, NY 10604. Please complete and return the form by July 28, 2017. You can also email the form to [kkohlbrener@woodardcurran.com](mailto:kkohlbrener@woodardcurran.com). If you have any questions, or need assistance in filling out the form, please do not hesitate to contact the Woodard & Curran’s Project Manager, Ken Kohlbrenner, at (914) 294-2602 or the Town’s Commissioner of Public Works, Kevin Winn, at (914) 666-7669. Of course, please feel free to contact me.

Very truly yours,

A handwritten signature in black ink, appearing to read 'C. W. Burdick', is written over a light blue horizontal line.

Christopher W. Burdick



## BEDFORD HILLS – KATONAH BUSINESS SEWER DISTRICT

### SEWER SERVICE INFORMATION FORM

**Return to:**  
**Woodard & Curran**  
**709 Westchester Avenue, Suite L2**  
**White Plains, New York 10604**  
**kkohlbrener@woodardcurran.com**

Property Owner Name: \_\_\_\_\_ Property Owner Phone Number: \_\_\_\_\_

Property Owner Mailing Address: \_\_\_\_\_

Address of Property: \_\_\_\_\_

We understand that current tenants may not be the property owner, and it is important to identify the primary contact available to admit the engineers for an inspection, if necessary. Please provide contact information:

Primary Contact Name: \_\_\_\_\_ Primary Contact Phone Number: \_\_\_\_\_

- Owner
- Tenant

Property Owner Signature: \_\_\_\_\_ Date: \_\_\_\_\_

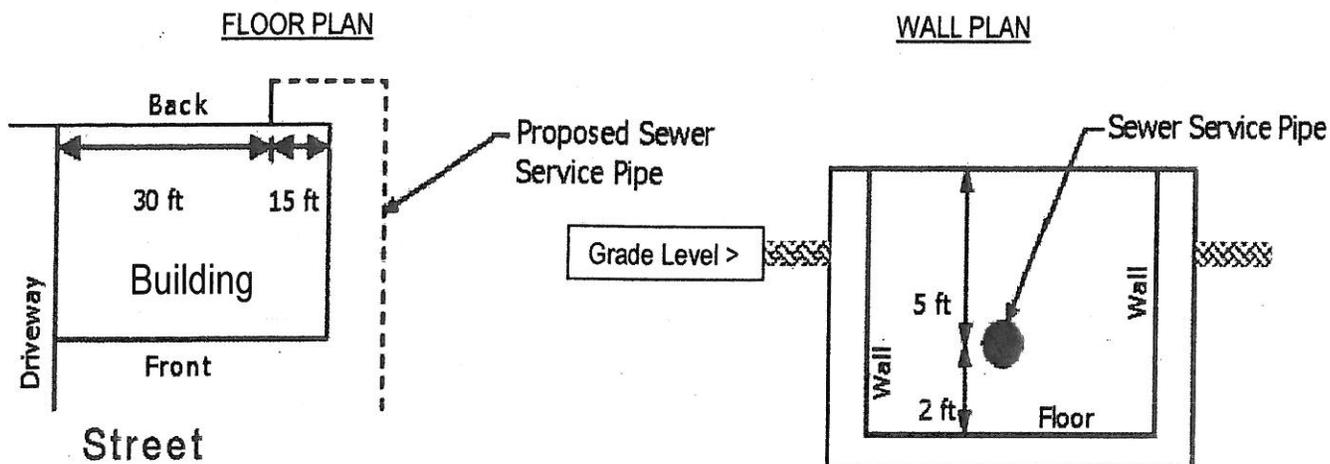
### PLEASE ANSWER THE FOLLOWING QUESTIONS:

- Does your current septic pipe exit through the **floor** or the **wall** of the foundation? (**Circle one**)
- Does your building have a **basement** or **slab-on-grade**? (**Circle one**)
- Do you have an irrigation system installed on your property? (yes/no): \_\_\_\_\_
- Do you have a buried dog fence installed on your property? (yes/no): \_\_\_\_\_
- If your septic pipe goes through the **floor**, please provide the distance from the top of the foundation wall to the floor: \_\_\_\_\_ feet
- If your septic pipe goes through the **wall**, please provide the following:
  - Distance from the top of foundation wall to the pipe: \_\_\_\_\_ feet
  - Distance from the pipe to the floor: \_\_\_\_\_ feet

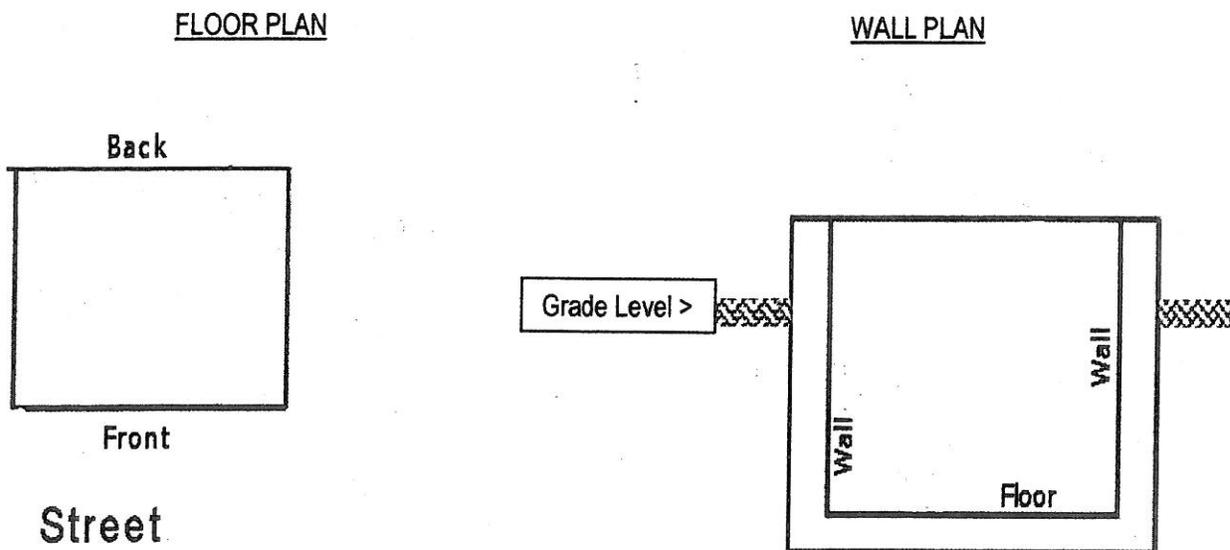
Using the drawings below, **PLEASE SKETCH IN WHERE YOUR CURRENT SEPTIC PIPE EXITS YOUR BUILDING AND WHERE YOU PREFER YOUR PROPOSED SERVICE PIPE TO BE LOCATED.** Be sure to provide measurements from both sides of the foundation to the septic pipe. Draw in your driveway and other items such as stone walls, walkways, trees and garages that would need to be avoided in construction. Use the examples as guides. We will try to accommodate your preferences as best as possible, but certain conditions may exist that prevent us from providing sewer service to your specified location. In that event, we will review those conditions and options with you.

**Example:**

The Floor Plan shows a septic line leaving the back of the building, 15 feet from the right side of the foundation. The Wall Plan shows that the center of the pipe is located 5 feet from the top of the foundation and 2 feet from the bottom of the foundation.



**PLEASE COMPLETE AND SIGN:**



Completed by: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

- Owner
- Tenant